

**EXECUTIVE SECRETARIAT****Routing Slip**

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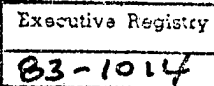
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DI Executive Secretary  
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HARVARD UNIVERSITY  
JOHN F. KENNEDY SCHOOL OF GOVERNMENT  
79 BOYLSTON STREET  
CAMBRIDGE, MASSACHUSETTS 02138



MARK HARRISON MOORE  
*Daniel and Florence Guggenheim Professor  
of Criminal Justice Policy and Management*

February 15, 1983

Dear Federal Executive:

The Harvard Program for Senior Managers in Government has been designed by the faculty of the School of Government for senior executives in the public sector who have reached a high level of managerial competence and who wish to refine their managerial skills and to enhance their capacity for analysis and decision-making. The Program aims both to sharpen operating skills and to give executives a broader understanding of the special environment in which they operate so they may participate in the policy-making process and implement government policy more effectively.

This summer the Program will be offered from July 31 through August 19 here in Cambridge. Begun seven years ago, this intensive executive education course enables senior executives to explore their managerial ideas and practices with a group of highly-motivated and able peers, led by a faculty which combines practical experience with academic excellence. An important ingredient in the success of the program is the diversity of its participants; since its inception it has drawn over 500 senior executives from all Cabinet departments, independent agencies and Congressional staffs, and from state and local governments and the private sector. Through a constant interchange of ideas with classmates at similar levels of responsibility from a variety of public sector organizations, participants gain new perspectives on public management issues and their own managerial practice. The diversity of experience and viewpoint within the classroom, coupled with a challenging faculty, creates a unique educational chemistry as participants and faculty together focus on the rigorous public management curriculum.

I am enclosing a brochure which describes the Program for Senior Managers in Government in greater detail. If you are interested in participating in the program or know of a particularly able and appropriate candidate, please call Nancy Huntington, the program director, at (617) 495-1142 or (FTS) 830-1142.

We look forward to hearing from you.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Mark H. Moore".

Mark H. Moore  
Faculty Chairman

Program for Senior Managers in Government



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